

Slips, Trips and Falls – Interior Assessment

| Entrance and Exits | Yes | No |
|--|--------------------------|--------------------------|
| Are transparent glass doors marked? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are floor mats replaced or cleaned when they become soiled? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are floor mats placed at entrances and exits of the buildings? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are plastic sleeves for wet umbrellas available? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are entrances secured, and is access given to authorized personnel? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Is signage posted at entrances displaying appropriate safety procedures? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are cameras posted at entrances and exits with the ability to record and store video? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional Hazards/Concerns: _____ | | |
| General Comments: _____ | | |

| Hallways | Yes | No |
|---|--------------------------|--------------------------|
| Are there any slopes or steps not in compliance with OSHA 1910.25? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are walkways handicap accessible? If not, are there alternative walkways? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are walkways at least 3 feet wider than the largest piece of equipment used or at least 4 feet wide? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are yellow or high-contrast floor markings used for marking walkway hazards? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are walkways clear of debris? _____ | <input type="checkbox"/> | <input type="checkbox"/> |



Hallways

Yes

No

Are there any wires or obstructions in the way that could cause a fall?

Are all areas adequately lit?

Are railings provided in necessary areas?

Additional Hazards/Concerns:

General Comments:

Storage

Yes

No

Are corridors where flammable or explosive materials are stored at least 3 feet wide?

Is there an emergency exit at least 28 inches wide?

Are desk or file drawers left open, which can create a tripping hazard?

Is storage area access limited to designated personnel?

Do storage areas have designated storage limits?

See the National Fire Protection Association (NFPA) 13 for storage information based upon
sprinkler systems and fire loads.

Additional Hazards/Concerns:

General Comments:



| Operations | Yes | No |
|--|--------------------------|--------------------------|
| Has a spill management plan been submitted and given to employees? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Does the spill management plan address locations of equipment and procedures? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are daily inspections completed in high-traffic areas? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are employees taught to passively search for spills as they walk throughout the building? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are employees instructed on proper carrying procedures per company guidelines? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Is there an employee designated for safety checks? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are walkways cleaned daily? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Is there a cleaning schedule in place? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Are restrooms kept clean and floors dry? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional Hazards/Concerns: _____ | | |
| General Comments: _____ | | |



